



REQUEST FOR MASTER’S DEGREE PROGRAM EXTENSION FORM

UoNA Student ID#

Student’s Full Name (please print)

Original Graduation Date
(mm/yyyy)

Current Master’s Degree Program

Master of Business Administration
(**MBA**)

Master of Science in Computer
Science (**MSCS**)

Master of Science in Information
Technology (**MSIT**)

Master’s degree students may pursue **electives beyond** the required minimum number of elective credits for graduation with approval from the academic department, which must be requested prior to completion of the capstone course. All program courses must be completed within UoNA satisfactory academic progress criteria as published in the catalog—a maximum of *attempted* credits not to exceed 1.5 times the minimum number of credits required for the program. Contact Dr. Peter West (peter.west@uona.edu) with any questions.

I would like to **request a program extension** that would enable me to take the following elective courses beyond the required number of electives in my current master’s degree program:

Course # / Name	Course # / Name	Course # / Name

By signing below, I acknowledge that **if my request to extend my program is approved** the time and cost to complete my degree will increase, and the electives must be completed within the maximum time frame allowed by the published satisfactory academic progress policy.

Student’s Signature (Electronic signature is accepted)

Date

Return your completed and signed form to the VP of Academic Affairs (peter.west@uona.edu) for approval.

-----For Administrative Use Only-----

Date of Review / Approval / Update in Campus Cafe

VP’s Initials

Anticipated Graduation (Extended) Date

Route signed and completed form to International Student Office Manager / DSO

Date of Update in SEVIS

DSO’s Initials

Route form to student records to be placed in the student’s file.

Date placed in file

Staff member’s initials